

Studying & Internships Abroad



Practical Guide
2018 - 2019





Keely Bates
Went on exchange
to Chulalongkorn
University,
Thailand

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“My stay abroad has truly enriched my student life.”

Sam van der Vlugt

Went on exchange to University of Glasgow

1 Orientation

Going abroad is a valuable experience both academically and in general! Before deciding you want to go abroad, you should ask yourself two essential questions: why do I want to go abroad and what do I hope to achieve from going abroad? The next step is deciding what form of experience you would like to have abroad: educational or work-related?

Take your time collecting information. It takes a lot of preparation and not everything will necessarily go according to plan, but the experience is worthwhile! Just ask any student who has been abroad; his or her eyes will immediately light up, memories will come flooding back and a huge smile will appear on his or her face... Next time that could be you!

1.1 Who?

To anyone considering, thinking of or dreaming about going abroad, we recommend reading this guide. Going abroad during your study at Erasmus University Rotterdam is definitely the best way of gaining some international experience.

1.2 Why?

For some students it is obligatory to go abroad, as it is part of their study programme; others know that some organisations expect you spend a few months abroad. Some students hope to find an academic challenge, while others prefer a personal one. Sometimes students simply want to improve their foreign language skills. Whatever your reasons are, be sure of them, as you will have to be able to substantiate them in your motivation letter during the application process. Faculties may require a motivation

letter to select the students who can go abroad, or one may be required if you apply for a grant.

1.3 When?

Generally speaking, the third year of your Bachelor's programme will be the best time to go abroad as an exchange student. However, if your faculty allows it, it may also be possible to go during or after your Master's. Other options are internships, summer courses or doing volunteer work. Of course, it all depends on your plans. Your faculty coordinator can advise you on this matter.

Whenever you decide to go abroad, you should always be aware of the fact that it will take time to prepare. Some deadlines are very strict and only occur once a year. Consequently, it is advisable to start preparing a year in advance!

1.4 Where?

If you would like to study at a specific university or enhance your skills in a certain language, you may know quite quickly where you would like to go. Do not forget that though many countries do not have English as their main language, they often do offer courses in English. For an overview of our partner universities, see appendix 3.

1.5 What?

Once you have made up your mind about why you would like to go abroad, it is time to decide on the destination and the type of activity (study, internship, summer course or volunteer work) outside the Netherlands that best suits your ambitions and requirements. Have a look at the different options for broadening your horizons in chapters 3, 4 and 5.

1.6 How?

Whatever path you decide to take, you will almost always have to apply for a place. Monitor the deadlines, as you definitely do not want to miss them! Faculties have selection procedures and you should bear in mind that there may be a maximum number of places available. You can find the selection criteria on your faculty's website.

Do you want to increase your chances of being selected? Some faculties find it important that you have been active in an international environment, such as the Erasmus Student Network (ESN) Rotterdam. More information about ESN-Rotterdam can be found on their website: www.esn-rotterdam.nl.



“You can only cut through the cliché’s and dissolve the prejudices you have of a country or culture when you have been there and actually lived it!”

Keely Bates

Went on exchange to Chulalongkorn University, Thailand



“The real voyage of discovery consists not in seeking new landscapes but in having new eyes.”

Marcel Proust (1871 - 1922)

2 Gathering information

At the start of the orientation process, it is recommended to visit your faculty's website and have an extensive look at the Nuffic (Netherlands Organisation for International Cooperation in Higher Education) website: www.wilweg.nl. Your faculty's international office will be able to answer specific questions and provide you with detailed information about partner institutions.

2.1 Information fair and sessions

Every autumn, the International Office Erasmus University Rotterdam (EUR) and the international offices of the various faculties organise an information fair: the 'Studying and Internships Abroad Fair'. At this fair, the faculties provide information about the application process and deadlines. Many organisations are also present, such as the Language & Training Centre, organisations offering internships and several funding bodies. It is also possible to meet other students from partner universities and EUR students recently back from an exchange programme or an internship abroad. In addition, a number of grants are awarded to students in a lottery organised by the A.A. van Beek Fund.

All in all, attendance is highly recommended, as the fair will enable you to gather information, useful tips, material and perhaps even a grant for your future study or internship abroad.

In December, the International Office EUR organises an information session about following a full degree programme abroad after you have completed your Bachelor's or Master's degree. During this session, there are presentations by Nuffic (on financing), the Fulbright Center (on studying in the US) and other organisations.

Each spring, further information sessions are held about grant or scholarship possibilities for exchange programmes. To find out the dates of these sessions, check the following websites: www.eur.nl/studyabroad/ (English) and www.eur.nl/studerenbuitenland (Dutch).

2.2 Student reports

You can find written student reports on the website of your faculty's international office, or ask your faculty coordinator about them.

2.3 Studying abroad with a functional impairment

If you have a functional impairment and you would like to study abroad, you might need extra facilities. Please refer to: www.handicap-studie.nl or www.european-agency.org/ for more information.

“In leaving home one learns life. Travelling is victory! You shall return with so much wisdom.”

Joseph Conrad (1857 - 1924)

3 Studying abroad

If you would like to study abroad, there are several options to consider. For example, you can study at another university as an exchange student or as a free mover. Other options are to attend a summer course, apply for a Master's programme or go on a study trip with your study association. See for yourself which option suits you best.

3.1 Exchange programmes

As an exchange student, you can study abroad for one or two semesters at one of your faculty's partner universities. Student exchanges take place as part of a collaborative agreement or on a bilateral basis between universities (see appendix 3 for an overview of the partner universities).

+ Advantage Many practical matters have already been dealt with (e.g. exemption from local tuition fees, possibility of obtaining a grant or scholarship, recognition of credits based on the European Credit Transfer System (ECTS), on-the-spot coaching, and sometimes accommodation).
- Disadvantage You can only choose from current partner universities.

Application procedure

If you are interested in applying for a specific exchange programme, you should consult your faculty's website or ask your faculty coordinator how you should apply. They can tell you precisely what the selection criteria are, which information you should include in your application, as well as give advice about your motivation letter and choice of preferred destination. Ensure you know the deadline for submitting the application and that you meet that deadline.

Your faculty coordinator will let you know if you have been selected and will then inform you on the rest of the procedure. Contact information of your faculty can be found in appendix 2.

Joana Qendro
Went on a study trip to Pembroke College, Cambridge



3.2 Free movers

As a free mover, you are studying abroad outside the official exchange programme. This is the option for you if you have a strong desire to study at a specific university that is not one of our partner universities, or if the partner university you would like to go to does not have any available places. You can also decide for yourself how long you would like to remain abroad.

Important tip before deciding to go abroad as a free mover, you must check with your faculty's international office to ascertain whether this is possible within your programme.

+ Advantage This can be tailored to your own educational wishes or choice of university outside the EUR partner agreements. You will gain experience by arranging your own admission, recognition of credits, etc.

- Disadvantage It takes longer to prepare, because you need to go through the admission procedure of the university in question, there is no exemption from tuition fees, and you need to arrange your own funding and accommodation. Moreover, there is no guarantee that the completed courses can be converted to the EUR programme.

3.3 Full Master's degree

After completing your Bachelor's degree, you may be admitted to a Master's programme abroad. You can find more information about international Master's programmes on: <http://master.wilweg.nl> (Dutch only) or on: www.mastersportal.eu. You may also find a suitable Master's degree course by looking on the countries' page of the Nuffic website: www.wilweg.nl/landen (in Dutch).

+ Advantage It looks impressive on your résumé if you follow your full Master's degree abroad. In addition, if you would like to specialise in a certain discipline, it may also be best to go to another country as this discipline might be better developed there. Another advantage is that several funding bodies offer grants or scholarships to students going abroad for their Master's degree. The condition is that they must first attain a Bachelor's degree in the Netherlands.

- Disadvantage Financing can be a problem as the tuition fees are often high.

3.4 Summer courses

Many universities offer special summer courses. These are ideal for a 'brief international experience'. Some faculties provide information about summer programmes on their website or SIN-Online/BB channels. This website may also be helpful: www.studyabroad.com/worldwide/summer.

+ Advantage It gives you the opportunity to follow unique courses and some facilities, such as housing, are usually arranged. If going abroad does not fit into your study programme, you can still benefit from an international experience without delaying your studies.

- Disadvantage Short and relatively expensive.

3.5 Study trips

Several study associations organise international study trips at least once every academic year. Check if your study association organises one of these trips and join the international experience. Below are two examples:

STAR International Week

The International Week is an exchange project for students from all over the world. Students show foreign students their city, local culture, local business life, party scene and their university. Each year, there are about 23 International Weeks all over the world and two RSM students can participate in each International Week. More information, about this and other activities that STAR organises abroad, can be found on: www.rsmstar.nl.

EFR-EuroTour

The EFR-EuroTour Committee organises an annual two-week exchange programme with a partner university from Europe. During these two weeks, students engage in activities based on four pillars: academic, cultural, business and social. More information can be found on: www.efr.nl.

Xander Uyttenbroek
Volunteered at
Doingood, Kenya



4 Internships abroad

Gaining international work experience can be very worthwhile, just like studying abroad. It allows you to gain a better understanding of different cultures and get an idea of what an international working environment is like.

Doing an internship abroad, gives you the opportunity to discover whether working abroad suits you. It is also an ideal way of getting to know an organisation. This is especially handy if you are considering applying for a job at that organisation, or one similar to it, after your studies.

+ Advantage Unique international work experience, possibly with financial compensation and an Erasmus+ grant, if applicable. Some faculties can also give you credits for your internship.
- Disadvantage Internships require lengthy preparation time. You may have to pay mediation fees at special internship agencies and you may have to pay local income tax. You also may need to apply for a work permit or arrange your own internship agreement with respect to assessment, level, etc.

Application procedure

When applying for an internship, it is recommended to have your motivation letter checked by a career adviser or by someone at your faculty. Once you have applied, the organisation will inform you on the rest of the procedure.

For more information on internships abroad, you can contact your faculty coordinator (see appendix 2) or you could refer to the Nuffic website (www.wilweg.nl).

4.1 Student organisations and internships

It is also possible to arrange your international internship through a student organisation. The most popular ones experienced in arranging such internships are listed below. Please refer to their websites for more information:

AIESEC www.aiesec.nl;

Integrand www.integrand.nl.

Specific organisations for medical students are:

IFMSA www.ifmsa.nl;

Stola www.stichtingstola.nl.

“I had to dust off my Spanish books, because my entire internship was in Spanish! This was really tough, but also the most fun part.”

Melissa de Jonge

Did an internship at EF Education First, Barcelona



5 Volunteer work

There are various agencies that can help you do volunteer work abroad, especially in developing countries. You could do a project via AIESEC or Kembé for instance.

AIESEC

AIESEC is the largest student-run, non-profit organisation in the world. Besides professional internships, AIESEC also provides voluntary projects (6-8 weeks) that are aligned with the Sustainable Development Goals, as specified by the United Nations. The projects operate in a wide range of countries, mostly in Asia, South America and Africa. You will work together with other students from around the globe to have a positive impact on the local community. Accommodation is often provided.

More information can be found on www.aiesec.nl.

Kembé

Kembé is an international student organisation, which strives to fight poverty through social entrepreneurship. Kembé aims to set up an entrepreneurial project in a new country each year. At this moment, its projects are located in three countries, spread over three continents and three industries. Even though these projects are scattered across the planet, they all have a number of things in common, they:

- are financially sustainable;
- have a positive impact on local businesses and people;
- use local products;
- transfer knowledge;
- and enhance the personal development of volunteers (students).

More information on the projects, available positions or contact information can be found on www.en.kembe.nl.



Fenna den Haan
Went on
exchange to
HEC Montreal

6 Financial matters

A vital aspect of going abroad is arranging the necessary funding. While there are many options, bear in mind that there are also regulations and deadlines, and that these deadlines are sometimes early and must be strictly observed.

Consequently, timely preparation is essential. Ensure you compile a proper and realistic budget. Check international exchange rates and align these with the standard of living. Life in Japan will probably be more expensive than life in Thailand for instance. However, flights to both destinations will be more expensive than flights to Spain for example. For information, refer to www.wilweg.nl/english-information/funding (English), www.wilweg.nl/financiering/begroting (Dutch) and www.eur.nl/english/essc/internationaloffice/finances/budget_plan/ (English).

6.1 Grants

If you are going abroad temporarily for study purposes, research or an internship, you will generally need supplementary funding. It is important to enquire well in advance about funding opportunities. There are potential grants for several goals:

Grants for exchange programmes and/or internships

- **Erasmus+** (for exchange programmes and internships in Europe, for more information, refer to www.eur.nl/studyabroad);
- **A.A. van Beek Fund** (grant for EUR students, for more information, refer to: <http://aavanbeekfonds.nl>);

- **Cultural agreement** (for final year students. Dutch students should check www.wilweg.nl and international students are advised to contact their embassy);
- **Holland Scholarship** (grant for students going abroad, outside the European Economic Area. For more information, refer to www.eur.nl/studyabroad);
- **Possible funds from your faculty** (for more information, refer to www.eur.nl/studyabroad/).

Grants for continued studies or research

- **Cultural agreements** (for final year students. Dutch students should check www.wilweg.nl and international students are advised to contact their embassy);
- **Fulbright** (for master or PhD in the USA);
- **VSBfonds Beurs** (for post-Bachelor's and post-Master's study or research);
- **Prins Bernhard Cultuurfonds** (for gifted post-Master's students).

Applying for private grants

When applying for private grants, it is recommended to make an appointment with one of the university's student counsellors. They can give you information about the various private grants and the selection criteria. The counsellors can also take a look at your financial plan and give you advice on your motivation letter for the grant.

There are also many other grants available. For more information, refer to the 'Funding' section on www.eur.nl/studyabroad/ (in English) or the 'Geldzaken' section on www.eur.nl/studerenbuitenland (in Dutch). Also have a look at: www.studyinholland.nl/scholarships/find-a-scholarship

6.2 DUO

If you currently receive Dutch student finance from the Dienst Uitvoering Onderwijs (DUO), you need to bear a few things in mind:

During your Bachelor's or Master's degree

Ensure you know the rules regarding retaining or losing student finance. DUO can answer all practical questions concerning student loans and grants; as well as questions about the student public transport pass: www.duo.nl (in Dutch).

After completing your Bachelor's or Master's degree

If you would like to study abroad after completing your Bachelor's or Master's degree programme, then you may be able to transfer your Dutch student finance. Again, DUO can answer all your questions: www.duo.nl (in Dutch).

Reimbursement of your public transport pass [OV]

Students who receive a public transport pass (an OV card) from DUO are entitled to receive money instead of their OV card. To receive timely reimbursement you should submit your request to DUO two months before departure. Request forms are available on DUO's website: www.duo.nl (in Dutch).

6.3 Banking abroad

It is wise to discuss with your bank what the best options are for moving your financial resources overseas. You should also be aware of how you can access cash from home from your host country. It might be a good idea to get a credit card as well. However, be careful, depending on the credit card and country, using credit cards may incur extra costs.

6.4 ISIC Card

The ISIC card enables students worldwide to prove their official student status to gain access to student benefits and discounts in nearly 130 countries. Cardholders benefit from more than 42,000 products, services or opportunities in every stage and area of student life, including entertainment, software, travel, food, museums, educational courses and sports activities. For more information, please refer to: www.isic.org.

“Before visiting a completely foreign country, set yourself goals about what you would like to gain, in knowledge and experience, from your visit.”

Raul Antonio Cortez Hidalgo

Did an internship at Beijing International School, China



“The entire world is my temple...”

Desiderius Erasmus (1466 - 1536)

7 Pre-departure matters

**Have you made your choice and have you been selected?
Great! Now you can start your preparations.**

7.1 Language skills

To ensure that your period of studying abroad is successful, it is essential that you understand the language that is spoken during the lectures and tutorials and that you are able to communicate. Your faculty's international office or the partner university will tell you which criteria you have to meet or which language assessment test you have to take to check your level of the required language.

Language tests

Many host universities require foreign students to take and pass an accredited international language test as part of the admission process. For the English language, there are the following tests:

- TOEFLtest (American English): www.ets.org/toefl;
- ITP-TOEFL (cheaper, but not accepted by all partner universities - check your faculty);
- IELTS test (British English): www.bltc.nl;
- Cambridge exams and certificates (British English): www.britishcouncil.org/netherlands;

In case you already obtained one of the above mentioned certificates, it's recommended to check if the language certificate meets the requirements of the host university.

Language courses and tests offered at the Language & Training Centre

The Language & Training Centre (LTC) offers language courses in Chinese, Dutch, English, Italian and Spanish.

All courses are classified according to the Common European Framework of Reference (CEFR). The entry and exit levels are clearly indicated to show you which level is required at the start of the course and which level you will have reached by the time you have successfully completed the course. In order to determine which level would suit you best, the LTC organises intakes in the various languages four times a year.

For languages other than those mentioned above (such as German and French), the LTC cooperates with well-known language institutes. Please refer to their website for more information about the respective offers and timetables. Also for information about languages courses, intakes, study skills and other services, check: www.eur.nl/ltc

Other possibilities for language courses

- British Council (English): www.britishcouncil.org/new;
- British Language Training Centre (English): www.bltc.nl;
- Goethe Institute (German): www.goethe.de/rotterdam (in German);
- Instituto Cervantes (Spanish): utrecht.cervantes.es (in Spanish/Dutch);
- Dante Alighieri (Italian): www.danterotterdam.nl (in Dutch);
- Instituto di cultura per i Paesi Bassi (Italian): www.iicamsterdam.esteri.it (in Italian/Dutch);

- Alliance Française (French): www.afpb.nl/ (in French/Dutch);
- Intensive language courses at Leiden University: www.hum.leiden.edu/languagecentre/.

7.2 Housing

Looking for accommodation abroad

If you are going abroad on exchange, we recommend to start looking for accommodation as soon as possible, no later than 3 months in advance.

Your faculty coordinator can tell you more about this (see appendix 2).

If no accommodation can be arranged for you, you should report your arrival date to the international office of the host university and/or your contact there as soon as possible. If the host university cannot assist you, you could talk to students who previously studied in the same place or refer to your faculty's website and read reports from students who have been abroad before. You could also refer to the following websites:

- HousingAnywhere.com;
- uniplaces.com;
- Easykamer.nl (sublet your room and find a room in 29 different countries).

Finally, if you have the opportunity, try to visit the area yourself before classes start and possibly already arrange some house viewings.

Subletting your accommodation in the Netherlands

Ask your landlord about the possibilities of subletting your room or accommodation.

Subletting your room is also possible via:

- www.housinganywhere.com

Arrange accommodation for the first night

In some cases, your accommodation might not be available upon your arrival; for example, the rental period might start on the first of the month. However, whatever the situation, make sure you have a place to spend your first night or two and that you know how to get there.

7.3 Legal matters

Visa, residence and work permits

If you are a national of a European country, you might not need a visa, residence and/or work permit for EU countries. For countries outside the EU, please inquire about the visa requirements at the embassy of the country of your destination. For students coming from other parts of the world, most countries require you to arrange your permit before leaving. You must arrange your own visa. Bear in mind that this is a time-consuming process. Please enquire at the embassy or the consulate of the host country concerning the formalities with which you will need to comply.

Please note: Non-EU students should start the extension procedure of their Dutch residence permit 2 months before the expiry date. In case you are not able to pick up your permit in time, make sure you have a return visa to enter the Netherlands. For information: www.eur.nl/english/essc/internationaloffice/immigration/changes_to_permit/extension/.

We also advise international students to contact the embassy or the consulate of their home country. If you are going to the United States for study or practical training, you must get a special visa. More information is

available on the American consulate's website: www.studyusa.com/ or www.usa.gov/study-in-us.

Remember that, if you are planning to leave your host country, you might have to obtain other travel documents for the new countries you are visiting. You may not be able to get these in your host country so, if you are planning to travel outside your host country, contact the appropriate consular representatives well ahead of time. In addition, remember that if you leave your host country, you may need a multiple-entry visa to get back in.

Ramoe Jagesar
Went on exchange
to Bocconi
University, Italy



Interns or volunteers sometimes need work permits, which is something your employer or organisation will have to arrange. Your faculty coordinator can provide you with proof of your student status, which is needed by employers to draw up an internship agreement.

Insurance

If you are going abroad for a study or an internship, ensure you are properly insured. Requirements differ from country to country. Consider supplementary insurance (e.g. dental care), special statements from your insurance company and third-party liability insurance. You can take out good supplementary insurance through IPS or AON. IPS is the so-called Insurance Passport for Students. For more information, please refer to: www.studentsinsured.com/ips or www.aonstudentinsurance.com/. These forms of insurance are valid

internationally, apart from the country of origin. In some countries, you are even required to take out a new insurance policy locally. If you are going to study at a university in the United States or Australia, it is often compulsory for you to join their 'Health Insurance Plan'. For students staying in Europe for only a short period of time, it is advisable to check if your European Health Insurance Card (EHIC) will cover your health costs. For more information on this, visit the website: www.ehic.nl/ (in Dutch).

Representative

It is advisable to appoint a representative while you are abroad. This could be one of your parents or another family member. A representative can check whether the person to whom you sublet your room is paying the rent or whether there are arrears. The representative can also be your contact in respect of DUO, the (faculty's) international office, the university, the bank and other organisations. You should arrange this before leaving to avoid any unnecessary problems.

Foreign laws

Some of the laws in your host country may differ from those you are used to at home. You can familiarise yourself with your host country's laws and regulations on: www.loc.gov/law/help/guide/nations.php.

Driver's licence

Before travelling to your host country, you should check whether, and for how long, your driving licence is valid in that country. You may require an international driving licence. Dutch students should refer to: www.anwb.nl (in Dutch). International students should contact their own embassy for more information.

7.4 Health

Before your departure, check with the GGD (Municipal Health Service) or the Travel Clinic whether you require any specific vaccinations for your travel destination and what you need to know and do to stay healthy in your host country. More information can be found on: www.lcr.nl (in Dutch) or www.ggdrotterdamrijnmond.nl/.

If you are planning to go to an extremely warm country, it is wise to read about dealing with extreme heat on: www.fema.gov/news-release/dealing-extreme-heat.

7.5 Background reading

In order to avoid a culture shock or to ensure you do not offend any local customs, you may want to consider doing some background reading on your host country before your departure.

7.6 Safety

Prior to departure, it is important to go through the 'Safety & Security travel abroad checklist'. For example, have you registered your emergency contact details in Osiris? You can find this checklist on www.eur.nl/studyabroad.

It is recommended to check if it is safe to travel to your destination on the Ministry of Foreign Affairs' website (www.minbuza.nl (in Dutch)) and to watch a short video on preventive measures you can take before going abroad (which can be found on www.eur.nl/english/essc/internationaloffice/videos).

We also advise to download the Dutch Ministry of Foreign Affairs' app (which can be found on www.minbuza.nl). Furthermore, we strongly recommend all Dutch, EU and non-EU students with a valid residence permit to register at the Dutch embassy or consulate. <https://informatieservice.nederlandwereldwijd.nl/>

Emergency number

Erasmus University Rotterdam has an emergency number for EUR students who are abroad, international students on campus, parents and partner universities:

+31 (0)6 40847882

This number you can reach seven days a week, 24 hours a day.

8 Upon return

When you return from your time abroad, you will probably want to do nothing else but talk about the many (great) experiences you have had. However, don't forget the last steps to take!

8.1 Study report

Depending on your faculty and the grant you've applied for, you will have to submit several documents upon your return. This can be a study report, which includes information about specific matters such as: preparations, the courses taken, your budget and tips to pass on to other students. You may also have to submit a conversion proposal and attend an assessment interview, after which you will receive the final part of your grant. The specific documents that you are expected to submit can be found on your faculty's website.

8.2 Continuing your international experience

If you enjoyed your experience abroad, you may want to join the international community in Rotterdam. Through the ESN Buddy Programme or a buddy programme at your faculty, you can link up with international students coming to Rotterdam. You can show your buddy around and help him or her with problems he or she might encounter. If you are interested in becoming a buddy, please send an email to: info@esn-rotterdam.nl or contact your faculty for more information!



Gijs Jacobs

Went on exchange to University of Pretoria, South Africa

"An exchange is honestly one of the most crazy periods in your life."

Boris Luijten

Went on exchange to University of Baltimore, USA

9 Useful websites

9.1 General Information

- www.eur.nl/studyabroad
- www.eur.nl/studerenbuitenland
- www.wilweg.nl
- www.mastersportal.eu
- www.studyabroad.com
- www.handicap-studie.nl
- www.european-agency.org
- www.wereldwijdestudenten.nl

9.2 Funding

- www.duo.nl
- www.eur.nl/studyabroad
- www.beursopener.nl
- www.studyinholland.nl/scholarships/find-a-scholarship
- www.scholarshipportal.eu

9.3 Languages

- www.eur.nl/ltc
- www.ets.org
- www.bltc.nl
- www.britishcouncil.org

9.4 Housing

- www.housinganywhere.com
- uniplaces.com
- Easykamer.nl

9.5 Legal matters

- www.minbuza.nl
- www.studentsinsured.com
- www.aonstudentinsurance.com
- www.loc.gov/law/guide/nations.html
- www.anwb.nl

9.6 Health

- www.lcr.nl/
- www.ggdrotterdamrijnmond.nl/language/en.html
- www.fema.gov/news-release/dealing-extreme-heat
- www.minbuza.nl

9.7 Faculties

- See appendix 2.

9.8 Partner universities

- https://www.eur.nl/english/exchange/exchange_students/partner_universities/

Appendix 1 Checklists

One year before leaving

- Choose what you want to do (exchange, complete study programme, internship, summer programme, volunteer work);
- Check your faculty's website (for possibilities, conditions, recognition of study points, etc);
- Apply to the university (through your faculty) or company of your choice;
- Arrange your finances (make a budgetplan, look and apply for grants and funding, observe the deadlines strictly);
- Make sure you have the necessary command of the relevant language (should you do a test or follow a course first?);
- Ensure you have all the required visas and permits (check Nuffic's or the Ministry of Foreign Affairs' websites).

Three months before leaving

- Apply to the university (if you have been nominated) or project abroad;
- Cancel your OV (via <https://duo.nl> (in Dutch)) for the months that you will be abroad, this will save some money;
- Arrange housing (abroad and subletting your own room/flat/house);
- Arrange transportation;
- Conclude insurance;
- Check whether your vaccinations are correct/up-to-date;
- Appoint a representative;
- Check the validity of your driving licence and passport;
- Check the Ministry of Foreign Affairs' website about the safety situation of your destination;
- Undertake background reading.

Vanessa
Went on exchange to Florida State University, USA



Boris Luijten
Went on exchange to University of Baltimore, USA



Appendix 2 **Contact information**

Erasmus MC

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Erasmus School of Economics

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Erasmus School of History, Culture and Communication

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Erasmus School of Law

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Erasmus University College

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Faculty of Philosophy

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Erasmus School of Social and Behavioural Sciences

Exchange Coordinator, room T15-12
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W www.eur.nl/essb/english/information_for/current_students/studying_abroad/

Erasmus School of Health Policy & Management

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Rotterdam School of Management

Study Abroad

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Internships

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Appendix 3 Partner institutions

In principle, you can only undertake an exchange programme with a university that has a collaborative agreement with your own faculty. For an up-to-date overview of your faculty's partner universities, please check your faculty's website or www.eur.nl/english/exchange/exchange_students/partner_universities/.

Erasmus MC			
Bangladesh	International Centre for Diarrhoeal Disease Research (ICDDR)	Colombia	University of Cauca, Faculty of Health Sciences
Belgium	KU Leuven Ghent University		University of El Rosario, Bogota, Medical and Health Sciences School
Brazil	Sao Paulo Research Foundation (FAPESP) University of Federal de Minas Gerais (UFMG) University of Rio Grande do Sul (UFRGS) University of Sao Paulo	Ecuador	Universidad Central del Ecuador Universidad Tecnologica Equinoccial, Quito
Canada	SickKids Hospital, Toronto	India	All India Institute of Medical Sciences, Delhi, India DBT-Dept BioTechnol, Ministry of India Translational Health Science and Technology Institute, Department of Biotechnology
China	Chinese Academy of Medical Sciences-Peking Union Medical College Chinese University of Hong Kong Fudan University, Shanghai Peking University PUHSC Renmin University of China, P.R. China Shanghai Jiao Tong University Shenzen University and Shenzen Institutes of Advanced Technology, Chinese Academy of Sciences Sino-Dutch Biomedical and Information Engineering School, Northeastern University SJTU-School of Medicine Sun Yat Sen University Cancer Center University of Hong Kong Li Ka Shing Faculty of Medicine Zhejiang Univ - School of Basic Medicine Sciences (BMS)	Indonesia	Diponegoro University Universitas Padjadjaran University of Airlangga, Surabaya University of Gadjah Mada, Faculty of Medicine University of Indonesia University of North Sumatra, Medan, Faculty of Medicine University of Sumatera Utara, Harapan Jaya Rehabilitation Center Pematang Siantar
		Israel	Israel Institute of Technology (Technion)
		Japan	Keio University University of Kyoto
		Kenya	MOI University Eldoret
		Korea	Seoul National University College of Medicine, Seoul, Korea
		Peru	University of Peruana Cayetano Heredia

Erasmus MC			
United Kingdom	Great Ormond Street Hospital	Turkey	Acibadem University Erciyes University, Kayseri Memorial Hospital
Thailand	Chiang Mai University, Faculty of Medicine Chulalongkorn University Khon Kaen University, Faculty of Medicine Mahidol University, Bangkok, Siriraj Hospital-Faculty of Medicine	United States of America	Boston Children's Hospital Cincinnati Children's Hospital Medical Center Johns Hopkins University School of Medicine University of Maryland

Erasmus School of Economics			
Argentina	University of Buenos Aires	Colombia	Universidad de los Andes
Australia	Australian National University Monash University Swinburne University of Technology Western Sydney University	Croatia	University of Zagreb
Austria	WU Vienna University of Economics and Business	Czech Republic	University of Economics, Prague
Belgium	KU Leuven Ghent University University of Antwerp	Denmark	University of Copenhagen Aarhus University
Brazil	University of Sao Paulo	Finland	University of Helsinki University of Turku
Canada	Carleton University Haskayne School of Business, Calgary York University Queen's University Western University	France	Audencia Nantes; School of Management EM Lyon Business School EM Normandy ENSAI, National School for Statistics and Information Analysis ESSEC Business School Toulouse 1 Capitole University Université Paris 1 Panthéon-Sorbonne University of Strasbourg
Chile	University of Chile	Germany	Goethe University Frankfurt am Main Humboldt University Ludwig Maximilians University Munich University of Mannheim
China	City University of Hong Kong Fudan University Peking University, School of Economics Renmin University, School of Economics Shanghai University of Finance and Economics Wuhan University	Greece	Athens University of Economics and Business
		Hungary	Corvinus University of Budapest

Erasmus School of Economics			
Indonesia	Universitas Gadjah Mada	South Korea	Sung Kyun Kwan University
Ireland	Trinity College Dublin		Yonsei University
Italy	University of Bologna		Korea University
	University of Commerce Luigi Bocconi	South Africa	University of Pretoria
	University of Milano-Bicocca	Spain	Universidad Autònoma de Barcelona
	University of Pisa		Universidad Autònoma de Madrid
Japan	Hitotsubashi University		Pompeu Fabra University
	Keio University		Carlos III University of Madrid
	Waseda University	Sweden	Lund University
New Zealand	Auckland University of Technology		Örebro University
			Stockholm University
Norway	BI Norwegian Business School		University of Gothenburg
	Norwegian University of Science and Technology	Switzerland	University of Zurich
	University of Bergen	Turkey	Bogaziçi University
	University of Oslo		Middle East Technical University, Ankara
Portugal	Nova School of Business and Economics	United Kingdom	City University London
	University of Coimbra		University of Essex
Russia	Higher School of Economics (Moscow)		University of Glasgow
	Lomonosov State University	United States of America	George Mason University
Singapore	Nanyang Technological University		Texas A&M University
	Singapore Management University	Uruguay	University of Montevideo
Slovenia	University of Maribor		

Erasmus School of History, Culture and Communication*				
Argentina	National University of Cordoba	Germany	Free University Berlin	
Australia	James Cook University		Humboldt University Berlin	
	Swinburne University of Technology	University of Mannheim		
	University of New South Wales	University of Munster		
	University of Sydney	Hungary	Central European University	
	University of Technology, Sydney	India	Manipal University	
	Western Sydney University	Ireland	University of Limerick	
Austria	University of Vienna		University College Dublin	
Belgium	KU Leuven	Italy	Bocconi University	
	Free University of Brussels		LUISS Guido Carli University	
	Ghent University	University of Bologna		
	University of Antwerp	Japan	Chou University	
Canada	Carleton University		Keio University	
	University of Calgary		Rikkyo University	
	University of Ottawa		Waseda University	
	University of Waterloo	Mexico	University of Monterrey	
	York University		University of the Americas Puebla	
Chile	Major University	New Zealand	Victoria University of Wellington	
China	Chinese University of Hong Kong	Norway	Norwegian University of Science and Technology	
	City University of Hong Kong		University of Bergen	
	Communication University of China		University of Oslo	
	Hong Kong Baptist University	Poland	Jagiellonian University	
	Hong Kong University of Science and Technology	Singapore	Nanyang Technological University	
	Jinan University		National University of Singapore	
	Lingnan University	Singapore Management University		
	Renmin University of China	Slovenia	University of Ljubljana	
	Shanghai International Studies University	South Africa	Rhodes University	
		South Korea	Chung-Ang University	
Czech Republic	Konkuk University			
Anglo-American University	Seoul National University			
	Charles University	Yonsei University		
Denmark	Aarhus University	Spain	Autonomous University of Barcelona	
	Copenhagen Business School		CEU San Pablo University	
	University of Copenhagen		Ramon Llull University	
Estonia	Tallinn University		University Carlos III of Madrid	
Finland	University of Helsinki		University of Navarra	
France	Audencia Nantes			
	Science Po Paris			

Erasmus School of History, Culture and Communication*

Sweden	Linköping University	United Kingdom	Cardiff University
	Lund University		City University London
	Stockholm University		Goldsmiths University of London
Switzerland	University of Lugano		Loughborough University
	University of Zurich		Newcastle University
Taiwan	National Chengchi University		Nottingham Trent University
	National Taiwan University		University of Essex
Turkey	Istanbul Bilgi University		University of Exeter
	Koç University		University of Leeds
	Sabancı University		University of Leicester
		University of Manchester	
		University of Sheffield	
		United States of America	Central Michigan University
			Florida State University
			George Mason University
			Gonzaga University
			Hawaii Pacific University
			Indiana University Bloomington
			San Diego State University
			San Francisco State University
			University of Illinois at Chicago
			University of Minnesota Duluth
		Western Washington University	

* Note that this is a list of partners of all departments at ESHCC. Please check your departmental website to view the partner universities that are available for you.

Erasmus School of Law

Argentina	Buenos Aires, Faculty of Law	Germany	Friedrich Schiller University Jena
Australia	University of New South Wales		Mannheim University
	University of Western Sydney		University Hamburg
Austria	University Innsbruck		University Konstanz
	University of Salzburg	Viadrina European University	
	University of Vienna		
Belgium	KU Leuven	Greece	Aristotle University of Thessaloniki
	Free University Brussels		National and Kapodistrian University of Athens
	Ghent University	Hungary	Eotvos Lorand University
Brazil	University of Sao Paulo	Iceland	University of Iceland
Bulgaria	Sofia University, St Kliment Ohridski	India	WB National University of Juridical Sciences (NUJS)
Canada	Carleton University	Indonesia	Diponegoro University
	York University		Gadjah Mada University
China	China University of Political Science and Law		University of Indonesia
	City University of Hong Kong	Ireland	University College Cork
	East China University of Political Science and Law		Hebrew University of Jerusalem
	Fudan University	Italy	University of Bologna
	Jiao Tong University		University of Commerce Luigi Bocconi
	Peking University		University of Milano-Bicocca
	Renmin University of China	University of Rome La Sapienza	
	Shanghai Maritime University	Latvia	University of Latvia
	University of Hong Kong	Lithuania	Mykolas Romeris University
	Wuhan University School of Law	Mexico	Technological Autonomous Institute of Mexico (ITAM)
Croatia	University of Zagreb	Norway	University of Bergen
Czech Republic	Masaryk University		University of Oslo
	Palackeho Olomouci University	Poland	Jagiellonian University Krakau
Denmark	University of Copenhagen		Warsaw University
Estonia	University of Tartu	Portugal	Universidade do Porto
Finland	University of Helsinki		University of Lisbon
	France	Pantheon-Assas University	Romania
Université Aix-Marseille		Russia	MGIMO
University Paris Descartes			Moscow State Academy of Law
		Singapore	National University of Singapore
		Slovakia	Comenius University
		Slovenia	University of Maribor

Erasmus School of Law			
South Africa	Northwest University (Potchefstroom)	United Kingdom	Middlesex University
	University of Pretoria		University of Bournemouth
South Korea	Seoul National University		University of Glasgow
Spain	Autonomous University of Barcelona		University of Kent
	University of Salamanca		University of Essex
Sweden	Lund University	University of Warwick	
Switzerland	Stockholm University	United States of America	American University
	University of Zurich		Florida State University
Turkey	Ankara University		Hofstra University
	Bilkent University		University of Baltimore
	Istanbul Bilgi University		
	Istanbul University		
	Yeditepe University		

Faculty of Philosophy				
Australia	University of Sydney	Italy	Universita Degli Studi Urbino Carlo Bo	
Belgium	KU Leuven		University of Bologna	
	Ghent University		University of Roma Tre	
Canada	York University		Vita-Salute San Raffaele University	
China	Chinese University of Hong Kong	Ireland	Queen's University Belfast	
	Fudan University		Macedonia	Ss. Cyril and Methodius University Skopje
Finland	Turku University	Mexico		University of Monterrey
	University of Helsinki		Poland	University of Wroclaw
Germany	Albert-Ludwig-Universität Freiburg			Singapore
	University of Bayreuth		Spain	University Complutense
	University of Berlin	Turkey		Sakarya University
Hungary	Central European University	United Kingdom	University of Warwick	
			University of Essex	

Erasmus School of Social and Behavioural Sciences*			
Australia	James Cook University	Mexico	University of Monterrey
	Swinburne University of Technology		Norway
	University of New South Wales	University of Oslo	
	University of Sydney	Poland	Adam Mickiewicz University
Austria	University of Western Sydney	Portugal	Lisbon University Institute (ISCTE)
	University of Salzburg	Singapore	Nanyang Technological University
Belgium	University of Vienna	South Korea	National University of Singapore
	KU Leuven		Chung-Ang University
Canada	Free University Brussels		Konkuk University
	Ghent University	Pusan National University	
	VU Brussel	Seoul National University	
	Carleton University	Spain	Autonomous University of Barcelona
University of Calgary	Complutense University of Madrid		
Chile	University of the Fraser Valley	Sweden	Lund University
	University of Waterloo		Umea University
	Western University		University of Gothenburg
China	York University	Turkey	Bahcesehir University
	Major University		Istanbul Bilgi University
	Chinese University of Hong Kong		Koç University
	City University of Hong Kong		Sabancı University
Estonia	Lingnan University	United Kingdom	Sehir University
	Renmin University of China		Glasgow Caledonian University
Finland	Tallinn University of Technology		Queen's University Belfast
France	University of Eastern Finland	University of Essex	
	Sciences Po Lille	University of the West of England	
Germany	University of Mannheim	United States of America	Central Michigan University
	University of Konstanz		Florida State University
Ireland	Trinity College Dublin		George Mason University
	University of Limerick		Gonzaga University
Italy	Universita Ca'Foscari		San Francisco State University
	University of Commerce Luigi Bocconi		Stony Brook University
Japan	Keio University	University of Mississippi	
		Western Washington University	

* Note that this is a list of partners of all departments at FSS. Please check your faculty's website to view the partner universities that are available for your programme.

Erasmus University College			
Australia	University of NSW, Sydney	Morocco	EGE Rabat
Canada	King's University College, London, Canada	South Korea	Seoul National University
Chili	University Adolfo Ibáñez (UAI)	Spain	Universidad Loyola Andalucía Universitat Pompeu Fabra
China	Chinese University of Hong Kong City University of Hong Kong	Switzerland	University of Geneva
Czech Republic	Charles University Prague	Taiwan	National Taiwan University of Science & Technology
Denmark	Roskilde University	Thailand	Chulalongkorn University
Germany	University of Mannheim	Turkey	Acibadem Koç University
Ireland	University of Limerick	United Kingdom	University of Leeds
Italy	University of Commerce Luigi Bocconi	United States of America	Indiana University, Bloomington, Indiana Rocky Mountain College, Billings, Montana Saint Vincent College, Latrobe
Japan	Kansai University Keio University		
Mexico	Universidad de Monterrey		

Erasmus School of Health Policy and Management			
Finland	University of Eastern Finland	Denmark	Copenhagen Business School
Norway	University of Oslo	Germany	University of Bayreuth

RSM Erasmus University			
Europe			
Austria	Vienna University of Economics and Business	Italy	University of Commerce Luigi Bocconi
Belgium	UCL Louvain UCL Mons	Norway	BI Norwegian School of Management Norwegian School of Economics and Business Administration
Czech Republic	University of Economics, Prague	Poland	Warsaw School of Economics
Denmark	Aarhus University Copenhagen Business School	Portugal	Catholic Portugese University Universidade Nova de Lisboa
Finland	Aalto University School of Business	Russia	St. Petersburg State university
France	Aix-Marseille University, AMU EDHEC Business School EM Lyon Business School ESC Rennes ESSCA (Anger/Paris/Budapest/Shanghai) ESSEC HEC Paris Sciences Po Paris University Paris Dauphine	Spain	EADA Business School ESADE IE Madrid Business School University Carlos III of Madrid University of Navarra University Pompeu Fabra University Pontificia Comillas (ICADE)
		Sweden	Stockholm School of Economics
		Switzerland	University of St. Gallen
Germany	Science School of Entrepreneurship (WHU) University of Cologne University of Mannheim	United Kingdom	Aston University City University London Lancaster University London School of Economics (LSE) University of Bath University of Leeds University of Manchester University of Strathclyde University of Warwick
Greece	Athens University of Economics and Business		
Hungary	Corvinus University of Budapest		
Iceland	Reykjavik University		
Ireland	Trinity College Dublin University College Dublin		

North America			
Canada	HEC Montreal McGill University Queen's University University of British Columbia University of Calgary University of Toronto Western University York University	United States of America	Babson College Brandeis University Chicago Booth Claremont Graduate University Cornell University Duke University Emory University Florida State University

RSM Erasmus University

North America

United States of America	Florida International University	United States of America	University of Michigan
	Georgetown University		University of North Carolina
	Georgia State University		University of Pennsylvania
	Indiana University		University of South Carolina
	McCombs School of Business		University of Southern California
	New York University		University of Texas at Austin
	Northwestern University		University of Virginia
	Ohio State University		University of Washington
	University of California at Berkeley		Texas Tech University
	University of California at Davis		Tulane University
	University of California at Los Angeles		Vanderbilt University
	University of Chicago		Weatherhead School of Management

Latin America

Argentina	Universidad de Belgrano	Mexico	Technological Autonomous Institute of Mexico (ITAM)
	University Torcuato di Tella (UTDT)		Technological Institute of Higher Studies (ITESM)
Brazil	Federal University of Rio de Janeiro (UFRJ)		Universidad Panamericano
	Foundation Getúlio Vargas	Peru	Administration School of Negocios (ESAN)
Chile	Catholic University of Chile (PUC)		Venezuela
	University Adolfo Ibáñez (UAI)		
Costa Rica	INCAE		

Asia and Middle East

China	Chinese University of Hong Kong	China	Peking University
	Chinese University of Hong Kong, Shenzhen		Renmin University
	City University of Hong Kong		Shanghai Jiao Tong University
	Fudan University		Shanghai University of Finance & Economics (SUFU)
	Hong Kong Baptist University (HKBU)		Sun Yat-sen University
	Hong Kong Polytechnic University		The University of Hong Kong
	Hong Kong University of Science and Technology (HKUST)		Tongji University
			Tsinghua University
			University of Hong Kong

RSM Erasmus University

Asia and Middle East

India	IIM Calcutta	South Korea	Korea Advanced Institute of Science and Technology (KAIST)
	Indian Institute of Management Ahmedabad		Korea University
	Indian Institute of Management Bangalore (IIMB)		Seoul National University
	Indian School of Business Hyderabad (ISB)		Yonsei University
Indonesia	Gadjah Mada University	Singapore	Nanyang Technological University
	Tel Aviv University		National University of Singapore
Israel	Tel Aviv University	Taiwan	National Chengchi University (NCCU)
Japan	Keio University		National Taiwan University
	Nagoya University of Commerce and Business (NUCB)	Thailand	Chulalongkorn University
	The International University of Japan		Sasin Graduate Institute of Management
Waseda University	Thammasat University, Thammasat Business School		
Kuwait	Kuwait University	Turkey	Thammasat University, Faculty of Economics
Philippines	Asian Institute of Management		Koç University
South Korea	Ewha Womans University		

Africa

Morocco	ESCA	South Africa	University of Pretoria
South Africa	University of Capetown		University of Witwatersrand

Oceania

Australia	Monash University	Australia	University of Sydney
	University of Melbourne		University of Technology, Sydney
	University of New South Wales	New Zealand	University of Otago
Queensland University of Technology	University of Waikato		

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www.eur.nl/studyabroad

www.eur.nl/studerenbuitenland

[f /EurCentralInternationalOffice](https://www.facebook.com/EurCentralInternationalOffice)

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About this guide

In view of Erasmus University's ambition to achieve excellence, the university stimulates its students to go abroad. This practical guide provides interested students with information about the various options. It also gives practical information about matters that you should take care of when planning to go abroad. Enjoy the read and good luck with the preparations!